

Georgia Clean Fueled Fleet Program

Fleet Registration Guidance

The purpose of this document is to help you complete your Georgia Clean Fueled Fleet Program (CFFP) Registration. Law requires the registration if you operate 10 or more vehicles at any time in the Atlanta Non-Attainment area (the following counties: Cherokee, Clayton, Cobb, Coweta, DeKalb, Douglas, Fayette, Forsyth, Fulton, Gwinnett, Henry, Paulding, or Rockdale).

Requesting the Registration Electronically

To request the registration electronically, either download it from the website (go to www.ganet.org/dnr/environ or www.dnr.state.ga.us/environ , click the “Technical Guidance” link on the left and scroll down to the “Clean Fueled Fleets” links) or send an e-mail request to GA_CFFP@dnr.state.ga.us. When making an electronic file request, please be sure to include the following information: your name, your company’s name, the telephone number where you can be reached, what files you want, the e-mail address where you want the file(s) to be sent, and the spreadsheet software that you are using. Please be sure to type “File Request” in the subject line of the e-mail.

Completing the Registration

Please list all vehicles in your fleet that accumulate at least 10% of their annual miles in the 13-County Atlanta area (Cherokee, Clayton, Cobb, Coweta, DeKalb, Douglas, Fayette, Forsyth, Fulton, Gwinnett, Henry, Paulding, and Rockdale). Please put the vehicles weighing 8,500 lbs GVWR or less on the “light duty” ledger and vehicles weighing 8,501 lbs GVWR or more on the “heavy duty” ledger. When you first look at the ledger, you’ll notice that there are superscript numbers next to the column headings. Please read the instructions about each column BEFORE you try to fill them out. This document explains those columns as follows:

1 - Fuel Type(s) – Enter the type of fuel that your vehicle operates on. Please use the following abbreviation codes:

<u>Code</u>	<u>Fuel Type</u>
G	Gasoline
D	Diesel
CNG	Compressed natural gas
LPG	Liquid petroleum gas (Propane)
E	Electricity
E85	Ethanol
H	Hydrogen

Bio Biodiesel
HE Hybrid Electric

If the vehicle operates on more than one fuel, enter the codes for both the fuels with a “/” in between them. For example, I drive a vehicle that can either run on gasoline or compressed natural gas, so I would put “G/CNG” for that vehicle.

2 – GVWR – This stands for “Gross Vehicle Weight Rating” and means the maximum a vehicle can weigh with all options and with a full payload of passengers or cargo. Many times, you can find this weight in your purchase records. If you lost your records, go to the vehicle, open the driver door, and look at the sticker on the side of the door. It’ll say “GVWR: _____ lbs.”

3 – Exempt Category – All vehicles that operate at least 10 percent of their miles in the 13-county Atlanta area **MUST** be listed, but some of them can be listed as exempt from the Clean Fueled Fleets Rule. If a vehicle falls into one of the following exempt categories, enter the proper exempt code in that column:

<u>Code</u>	<u>Exemption</u>
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L	<i>Law enforcement</i> – These vehicles are primarily used for law enforcement activities that involve pursuit. Vehicles used primarily for administrative purposes or to transport prisoners are not exempt.
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E	<i>Emergency</i> – These vehicles are legally authorized by governmental authority to exceed the speed limit to transport people and equipment to and from situations in which speed is required to save lives or property, such as a rescue vehicle, fire truck, or ambulance.
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G	<i>Greater</i> – The GVWR of the vehicle is more than 26,000 lbs. If you take this exemption, you should make sure you listed the GVWR properly in the GVWR column.
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H	<i>Home</i> – These vehicles are garaged at home and NOT centrally fueled at one fueling station.
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O	<i>Less than 50%</i> - These vehicles operate less than half of their time over the course of a year INSIDE of the 13-County Atlanta area (Cherokee, Clayton, Cobb, Coweta, DeKalb, Douglas, Fayette, Forsyth, Fulton, Gwinnett, Henry, Paulding, and Rockdale counties).
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- R *Rental* - These vehicles are rented or leased OUT TO THE PUBLIC and are not operated by the fleet. If you are leasing or renting vehicles INTO YOUR FLEET, you cannot exempt those vehicles.
- N *Non-Road* – These vehicles are powered by non-road engines, are not licensed for the street or highway, or are used solely for competition.
- T *Test* – These vehicles are primarily used by manufacturers for test purposes.

Additionally, if the exempt category changes from this report to your next, please enter the previous exemption code, followed by a “\”, and then followed by the new exemption code. For example, a vehicle changing from the *Rental* status to the *Home* status would be entered as “R\H”. A vehicle changing from a non-exempt status to the *Home* exempt status would be entered as “\H”.

4 – Date Vehicle Entered Fleet – The important thing in this column is the first date that you actually received the vehicle into your fleet. Some people will purchase a vehicle on a certain date, but will receive it into the fleet at a later time. The date that they received it would be the “Date Vehicle Entered Fleet.” If the vehicle entered the fleet BEFORE 1997, it is okay to just enter the YEAR that the vehicle entered your fleet. For all other vehicles, please enter the MONTH and YEAR the vehicle entered using the “MM/YY” format.

We will review your registration in the context of the CFFP rule. The rule says that if your fleet has 10 or more vehicles that are not exempt, your fleet is covered by the CFFP. EPD prefers you to submit your completed registration electronically. You can do so by e-mailing it to GA_CFFP@dnr.state.ga.us. Please type “Fleet Registration” in the subject line of the e-mail. Otherwise, you can submit via mail to:

Clean Fueled Fleets Program
Environmental Protection Division / Air Protection Branch
Suite 136
4244 International Parkway
Atlanta, GA 30354